



Northshore Dental Center

18404 104th Avenue NE

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Bothell, WA 98011

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(425) 486-2422

To our valued patients:

We would like to welcome you to Northshore Dental Center where you can expect to receive quality dental care and a strong commitment to patient satisfaction. We stress the importance of preventive care: regular cleanings, exams, sealants for children and patient education.

NEW PATIENTS: Your first visit will consist of necessary x-rays being taken and a thorough examination including oral tissue, temporal mandibular joint, perio condition, and teeth. We also offer oral cancer screening with a special light source. Because we are so dedicated to quality and providing the best possible treatment for our patients, we do not always perform cleanings for adults on the first visit depending on your perio condition. After your comprehensive examination, we will present your treatment plan and schedule appointments accordingly to your needs. We will be happy to answer any questions you may have.

REGARDING INSURANCE: Our insurance specialist will help you verify your eligibility and benefit for the year with your insurance. To know more about your policy plan, please check your member handbook or consult your Human Resources through your employment. Based on your treatment plan, we will be able to provide an *estimate of your financial portion* before any treatment begins.

PAYMENT: Your portion is due at the time of services rendered. We will file claims with your dental insurance company on your behalf and accept payment directly from insurance company. However, please keep in mind that regardless of dental insurance participation, *the balance on your account is ultimately your responsibility*. For your convenience we do accept Visa, MasterCard, American Express and personal checks.

INTEREST: We reserve the right to charge interest in the amount of 1% per month to any past due balance over 60 days old. Payment received after the 25th of the month will be posted in the next billing cycle.

BROKEN APPOINTMENT: If for some reason you cannot keep your scheduled appointment, please give us at least 24-hour notice to avoid *a charge of \$42.00*. As a courtesy to our patients, we will try to remind you 1-2 days prior to your scheduled appointment. However, *it is your responsibility to remember your appointment date and time. Please keep in mind that you must notify our office at least 24 hours if you can not keep your appointment.*

Please let us know if you have questions or concerns. We look forward to serving you.

Our dedicated Staff at Northshore Dental Center

I understand and agree to the above policy at Northshore Dental Center.

Patients signature _____ Date _____